

3-19-03 Citizen Coordinating Council Meeting

Post Falls Library, 6:30pm, Post Falls, ID

Attendees

Neil Beaver
Jerry Boyd
Linda Boyd
Phillip Cernera
Mark Compton
Roland Craft
Mike Dexter
Jack Domit
Connie Fudge
Frank Frutchey
Rose Frutchey
Rob Garrett
Jim Hollingsworth
Kristy Reed Johnson

Noel Logar
Jana McCurdy
Woody McEvers
Mike Mihelich
Charles Miller
Luke Russell
W.C. Rust
Rusty Sheppard
V. Ruth Spencer
Nick Zilka

Anne Dettelbach, *facilitator*
Jennifer Tice, *facilitator*

Meeting Overview

The March 19, 2003 meeting of the Citizen Coordinating Council (CCC) of the Basin Environmental Improvement Project Commission (Basin Commission) focused on the following topics:

1. establishing the CCC leadership (Small Integration Group and Chair/Vice-chairpersons);
2. discussing ways to maximize the CCC's contribution to Basin Commission efforts; and
3. beginning to plan for upcoming Basin Commission activities.

Basin Commission Board Update

Luke Russell, IDEQ and Basin Commission interim staff, provided an overview of the last Board meeting (held on February 26, 2003). He indicated that the Board was supportive of the CCC's proposed organizational structure and made a few specific recommendations:

1. consider electing the chair/vice-chair to a two-year term (to match that of the officers of the Board and Technical Leadership Group (TLG));
2. stay on topic—implementing the Record of Decision (ROD);
3. alert/inform the Board if the CCC is moving off-topic.

The Board also discussed the challenge faced by individuals who are both TLG and CCC members, given the time commitment and different perspectives required for each of these positions.

Mr. Russell also informed the CCC that the \$2 million 2003 Clean Water Act grant had been received by IDEQ, who will disburse the funds on behalf of the Basin Commission. Contracts have already been developed to support projects related to the Mullan Infiltration/Inflow project and streambank stabilization project inventory (both of which were recommended to the Basin Commission Board by the TLG). Mr. Russell also indicated that an additional \$1.8 million of Clean Water Act monies had been appropriated by Congress to support the Basin Commission in FY04. Details on the funding restrictions for these new monies are not yet available.

Mr. Russell then briefly described emerging ideas for funding Basin Commission staff (via the use of an indirect charge rate on Basin Commission projects)—but noted that these ideas are still being fleshed out. A CCC member asked whether establishing a new administrative body/bureaucracy to support the Basin Commission makes sense, given the active involvement of local and other governments in remediation activities.

CCC—Reactions to the Board Meeting

Frank Frutche, TLG and CCC member, highlighted the Board’s discussion related to the credentials of various TLG members. Mr. Frutche emphasized the technical credentials of TLG members and reiterated his commitment to get the cleanup started. A brief discussion on the tension between “getting started” and taking the time to find the “right solution” followed.

Ruth Spencer expressed frustration that the Board was expected to make a decision about its workplan on-the-spot when it may not have been able to fully consider the citizens’ comments. She emphasized the importance of working with the TLG to ensure that citizen ideas/opinions are considered in their discussions/recommendations to the Board. She also suggested that the Board use microphones during their meetings so that the full audience can hear their discussions.

CCC Organizational Issues

Following a review of the CCC’s organizational structure (Chair and vice-chair, supported by a Small Integration Group), the participants broke into geographic groups to select SIG members and to nominate individuals for the chair/vice-chair positions. The following assignments/nominations were made:

Region	SIG Representative	Chair Nominee
1. Upper Basin	Connie Fudge	John Snider
2. The Box	NA	NA

3. Lower Basin/Chain Lakes (including Harrison/exterior reservation):	Jana McCurdy	John Snider
4. CdA Lake/Spokane River property owners (ID only)	John Snider	John Snider
5. Benewah County/St. Joe River/St. Maries	NA	NA
6. Post Falls/Coeur d'Alene	Kristy Reed Johnson	Woody McEvers
7. WA State	Neil Beaver (<i>interim</i>)	NA
8. Current Reservation Lands	NA	NA

Kristy Reed Johnson mentioned that she would be talking to citizens in the Box over the next few days and would try to solicit names for both positions. Toni Hardy may be in contact with citizens in Benewah County (but was not at the meeting to confirm). Neil Beaver and Jim Hollingsworth will work with the Washington CAC to identify a Washington state nominee for the chairperson.

NOTE: Meeting participants also discussed, briefly, whether reservation lands along the lakeshore should be included in the Coeur d'Alene Lake/Spokane River property owners group. Jerry Boyd will follow up on this issue.

Technical Leadership Group Update

Phillip Cernera, Coeur d'Alene Tribe, TLG chair, and interim Basin Commission staff, provided a TLG update. The Board approved the TLG's workplan (although they asked the TLG to do additional work on the Streambank Stabilization proposal). A brief update for each major category follows.

Human Health—residential: Implementation has not yet begun on this project, although human health is a high priority in the ROD. The Basin Commission is awaiting notification of Superfund monies available to support this work. Rob Hanson (208/373-0290, rhanson@ideq.id.state.us) is the PFT lead. [Connie Fudge (fabfudge@imbris.com) is the CCC's point-of-contact for this PFT.]

Human Health—recreation: Implementation has not yet begun on this project, for the same reason as above. Anne Dailey (206/553-2110, dailey.anne@epa.gov) has taken over as the PFT lead. [Connie Fudge (fabfudge@imbris.com) is the CCC's point-of-contact for this PFT.]

Streambank Stabilization: At the request of the Board, the TLG will be reviewing and reconciling the two options presented at the 2-26 Board meeting. In the meantime, the streambank stabilization inventory of ongoing projects is underway; a contract has been let with the Kootenai-Shoshone Soil and Water Conservation District. It will be important to select projects quickly so that design work can begin and work undertaken in 2003. Selected projects shall be "demonstration" projects. Anne Dailey (206/553-2110,

dailey.anne@epa.gov), John Roland (509/329-3581, jrol461@ecy.wa.gov), and Nick Zilka (208/783-5781, nzilka@nidlink.com) are the PFT co-leads for this effort. [Toni Hardy (Baranganeh@aol.com) is the CCC point-of-contact for this PFT.]

Rex Mine: This project was not part of the workplan reviewed by the Basin Commission, however preliminary designs have been completed. The project is awaiting funding. Bill Adams (206/553-2806, adams.bill@epa.gov) is the PFT lead for this effort. [There is no CCC point-of-contact for this PFT. Please let Anne Dettelbach (anne.dettelbach@ross-assoc.com) know if you would like to be a point-of-contact for this group.]

Upper Basin Source Areas: No update. The project is awaiting funding. Bill Adams (206/553-2806, adams.bill@epa.gov) is the PFT lead. [There is no CCC point-of-contact for this PFT. Please let Anne Dettelbach (206/447-1805, anne.dettelbach@ross-assoc.com) know if you would like to be a point-of-contact for this group.]

Water Treatment-Mullan I/I: IDEQ is finalizing the sub-grant for this project. Work should begin this summer. Luke Russell (208-783-5781, lrussell@nidlink.com) is the PFT lead for this effort. [Richard Costa (cricharddennis@aol.com) is the CCC point-of-contact for this PFT.]

Water Treatment-Canyon Creek: No update. Work has not yet begun. Bill Adams (206/553-2806, adams.bill@epa.gov) is the PFT lead. [Richard Costa (cricharddennis@aol.com) is the CCC point-of-contact for this PFT.]

Lake Monitoring: Work on this project is being deferred until after the Lake Management Plan is finalized. The PFT hopes to bring a monitoring plan to the Basin Commission Board meeting for review at their next meeting. Early discussions on the education/outreach component of the project are underway, however, between the state and the Coeur d'Alene tribe. Phillip Cernera (208/667-5772, philc@cdatribes.org) is the PFT lead. [Kristy Reed Johnson (kristyr@earthlink.net) is the CCC point-of-contact for this PFT.]

Lake Management Plan Update

Phillip Cernera informed the CCC that comments on the Lake Management Plan will be accepted until March 25, 2003, after which time the Coeur d'Alene Tribe and IDEQ will synthesize the comments received and convene a meeting of policy and technical staff to develop responses. The plan's monitoring plan will need to be carefully scrutinized to ensure that it can be maintained for the duration of the ROD—30 years—and possibly longer. A Basin-wide environmental monitoring plan will be developed by the Basin-wide monitoring PFT. Anne Dailey (206/553-2110, dailey.anne@epa.gov) is the PFT lead for this group. If you are interested in this effort, please let Anne Dettelbach (206/447-1805, anne.dettelbach@ross-assoc.com) know and she will add your name to the list.

Long-range Workplanning

Phillip Cernera announced that the TLG is beginning to think about a five-year workplan for the Basin Commission. It is starting by looking at the ROD and determining which priorities to address over the next five years. The effort will also consider the constraints and requirements for various possible funding sources (e.g., CERCLA, Clean Water Act). Phillip laid out a preliminary schedule for this effort. A powerpoint presentation attached at the end of this meeting summary highlights major milestones for that effort. The TLG hopes to work closely with the CCC to develop the five-year plan for presentation to the Board on August 22, 2003.

Lessons Learned from 2003 Workplanning Process

CCC participants made the following observations related to the 2003 workplanning process.

- The TLG and CCC interacted fairly well. The best opportunity for the CCC to influence the workplan is at the TLG level (rather than waiting to comment on the finished proposal at a Board meeting). Take advantage of it. At the same time, it is important to note that the TLG is not obliged to follow the CCC's suggestions. Therefore, the CCC also has an opportunity to comment at Board meetings.
- CCC members should contact the TLG members directly (e.g., county representatives) with any specific comments or concerns about topics under discussion. Comments should be as concrete and specific as possible.
- PFT leads should email CCC points-of-contact several days in advance of any important conference calls. Please include an agenda and any background materials. (PFT leads and CCC points-of-contact for existing PFTs are identified in the "Technical Leadership Group Update," above.
- The TLG should include specific review questions/issues with any materials it sends to the CCC for review. This will help focus CCC feedback to the TLG.
- CCC comments should be organized by topic (and, possibly, "pros", "cons," and "considerations") so that the TLG/Board can clearly understand the range of citizen comments on any one issue.
- The CCC will continue to need administrative/organizational support for its activities.

Next Steps

Chair/Vice-chair elections and SIG representatives

Over the next several days, Anne Dettelbach will gather remaining names for the chair/vice-chair positions. She will send ask the nominees to prepare a short biosketch describing themselves and will circulate the biosketches plus a "ballot" to all CCC members. Each CCC member is invited to vote for two people. The person who garners the most votes will be named chair. The individual receiving the second highest number of votes will be named the vice-chair. Anne Dettelbach will also gather remaining SIG representatives for the eight regions.

CCC Organizing Practices and Procedures

Anne Dettelbach (anne.dettelbach@ross-assoc.com) will continue to work on the CCC Organizing Practices and Procedures document (similar to those being finalized for the Board and the TLG). Topics include: CCC functions, membership requirements, organizing structure, nominations and elections, etc.) Please let Anne know if you are interested in helping with this.

PFTs forming

Several PFTs are forming/gearing up. Citizens interested in any of the following topics should let Anne Dettelbach (206/447-1805, anne.dettelbach@ross-assoc.com) or the PFT lead know.

Repository—Mike Goldstein (Goldstein.mike@epa.gov) is the lead

Innovative Technologies—Luke Russell (208/783-5781, lruddell@nidlink.com) is the interim lead.

Basin-wide Monitoring—Anne Dailey (206/553-2110, dailey.anne@epa.gov) is the lead.

Biostabilization—Bill Adams (206/553-2806, adams.bill@epa.gov) and Anne Dailey (206/553-2110, dailey.anne@epa.gov) are the co-leads.

NOTE: If you signed up for any of these groups at the March CCC meeting, you do not need to do so again. Your names have already been passed on to the PFT leads.

Topics for Next CCC Meeting

April 23, 2003, Kootenai County Administrative Building, Coeur d'Alene, ID

The CCC has asked that presentations be made at their next meeting on the following topics:

1. Lake Management Plan update
2. Superfund deletion process for Lake Coeur d'Alene
3. key features of the ROD (sideboards and areas of flexibility)
4. status of NAS study

Upcoming Meetings/Important Dates

Lake Management Plan Comments Due: March 25, 2003

Lake Monitoring/Data Baseline discussion: March 26, 2003, 1:00pm PST, (206) 553-4557

TLG Meeting: April 22, 2003, daytime, (Coeur d'Alene ID)

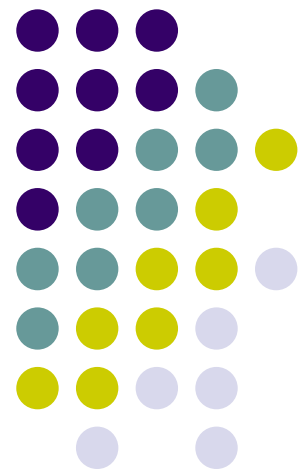
Basin Commission Board Meeting: May 28, 2003 (Wallace, ID)

The Citizen Coordinating Council is provided for in Section 39-8106(4) of the Basin Environmental Improvement Act. The CCC is to provide local citizen review of and input to the Basin Commission Board and the Commission's Executive Director on Basin work.

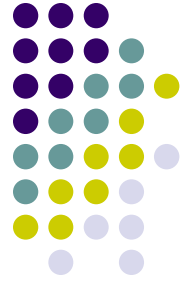
More information is available at www.basincommission.com.

Citizen Coordinating Council Meeting

March 19, 2003

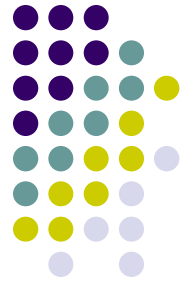


What Is the CCC's Job?



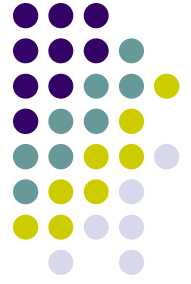
1. Advise Board on citizen concerns, ideas re: specific projects and policies
2. Support Board implementation of ROD, related plans
3. Provide comment on proposed 1- and 5-year workplans
4. Organize teams to address specific projects or issues of interest
5. Help with community outreach tools (e.g., website, newsletter). Contribute to BC annual report
6. Strive to be inclusive, represent many views

CCC Organizing Structure



- CCC nominate Chair, Vice-Chair to lead CCC, convene meetings
- CCC establish Small Integration Group (SIG) to help collect, relay range of citizen perspectives
 - SIG members organized by geographic region
- Individuals, groups can still make presentations to CCC, Board, others

Criteria to Sit on SIG

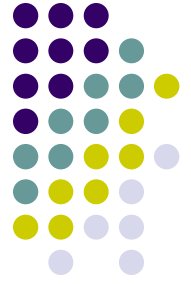


SIG members strive to meet following:

- Ability to respect and listen to others
- Fair, honest individual
- Willing to commit time to effort (attend meetings, etc.)
- Willing to present others' ideas, concerns to CCC
- Encourage active participation of neighbors in CCC
- Willing to serve as information conduit to, from BC on citizen/community issues
- Understand ROD, Lake Mgt Plan, etc. (form basis of BC workplan)

PLUS: Willing to make one-year commitment

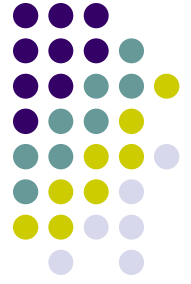
Small Integration Group Membership



- Organize by Geographic Region (for purposes of sharing information more easily)
 1. Upper Basin
 2. “The Box”
 3. Lower Basin/Chain Lakes (incl. Harrison and exterior reservation)
 4. CdA Lake/Spokane River property (ID portions, only)
 5. Benewah County/St. Joe River/St. Maries
 6. Cities of Post Falls and Coeur d’Alene
 7. Current Reservation Lands
 8. Washington State

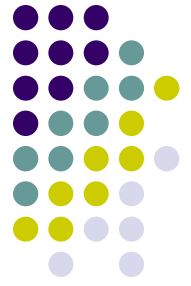
Small Integration Group

Membership, *continued*



- Each CCC member determines what region s/he belongs to
- CCC members in each region select one (1) regional SIG representative using whatever process the region chooses

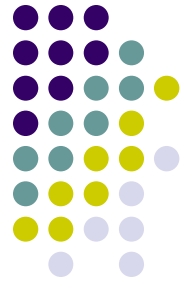
Criteria to be Chair/Vice-Chair



Chair/Vice-Chair strive to meet following:

- Ability to respect and listen to others
- Fair, honest individual
- Willing to commit time to effort (attend meetings, etc.)
- Willing to present others' ideas, concerns to CCC
- Encourage active participation of neighbors in CCC
- Willing to serve as information conduit to, from BC on citizen/community issues
- Understand ROD, Lake Mgt Plan, etc. (form basis of BC workplan)

Criteria to be Chair/Vice-Chair, *continued*

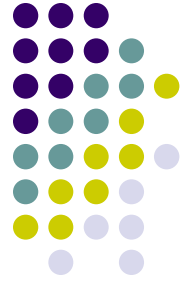


PLUS:

- Ability to conduct orderly meeting
- Ability, time to communicate with CCC teams, TLG, Basin Commission
- Willing to make one-year commitment

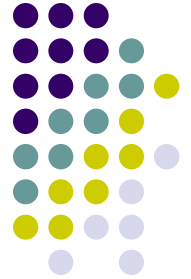
*NOTE: Board suggested 2-year
term/commitment for chair/vice-chair*

Chair/Vice-Chair Nomination Process



- **STEP 1**: Each region nominates one (1) candidate.
Candidates' biosketch circulated to full CCC
 - **STEP 2**: CCC reviews candidates.
Candidates prepare written statements, make presentation to CCC.
 - **STEP 3**: CCC members vote by mail, fax, email.
Each member can vote for 2 candidates.
Votes sent to agreed-to location [R&A]. SIG will establish tallying procedure {R&A to count}.
 - **STEP 4**: Individual with most votes = Chair.
Runner-up = Vice-Chair
- *Process to be re-evaluated at next election.

Chair/Vice-Chair Term Limits?



- New elections appropriate if 2/3 of CCC Membership perceive that Chair/Vice-Chair cannot execute duties of position.
- Membership vote (2/3) required to call for new election.

Where to Send your Vote: Ross & Associates



Anne Dettelbach

Ross & Associates

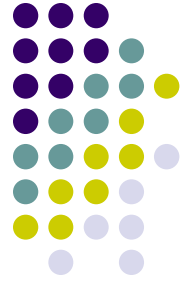
1218 Third Avenue Suite 1207

Seattle WA 98101 -OR-

206/447-0956 (fax) -OR-

206/447-1805 (phone) -OR-

Anne.dettelbach@ross-assoc.com



Other Provisions

- *Robert's Rules of Order* used to address questions of procedure.
- Administrative support needed (distribute meeting agendas, take notes, develop meeting summaries, etc.)
- Ask that Chair/Vice-chair, SIG be reimbursed for related expenses (e.g., mileage, photocopy, phone)
- *Possibly, over time, ask that Chair/Vice-chair to be compensated for time as recognition of importance of citizen input.*



PFTs/Leads (as of 3-03)

- 1) HH Residential: Lead, Rob Hanson (DEQ) 208-373-0290
- 2) HH Recreation: Lead, Anne Dailey (EPA) 206-553-2110
- 3) Lake Monitoring and Education and Information: Lead Phillip Cerner (CDATribe) 208-667-5772
- 4) Stream bank Stabilization: Co leads, Anne Dailey (EPA), John Roland (DOE) 509-329-3581, and Nick Zilka (DEQ) 208-783-5781
- 5) Upper Basin: Lead, Bill Adams (EPA) 206-553-2806 and Luke Russell (DEQ) 208-783-5781
- 6) Water Treatment: Lead, Bill Adams (EPA)
- 7) Biostabilization: Lead, Bill Adams (EPA)
- 8) Basinwide Monitoring: Lead, Anne Dailey (EPA)

PFTs discussed but not yet formalized

- 9) Innovative Technologies: Interim lead, Luke Russell
- 10) Repository Design/development: Interim lead, Mike Goldstein (EPA)

Key Workplanning Dates – *early thoughts*



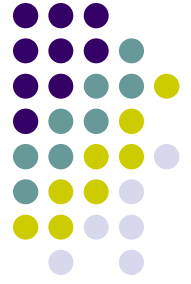
1) 2/26/03: Commission calls for development of 5 year plan.

Interim: TLG, with CCC input, reviews ROD and LMP to establish breadth, scope of 30-year plan AND develop approach for establishing workplans (5-yr and 1-yr)

2) **5/28/03: Basin Commission Meeting**--TLG present path-forward, approach for developing long-term workplan, seeks Commission approval

Interim: TLG, with CCC input, develop draft 5-year plan

Key Workplanning Dates— *early thoughts, cont'd*



3) 8/01/03: TLG finalizes, distributes draft 5-year plan (allows for 3 weeks of review, CCC comments)

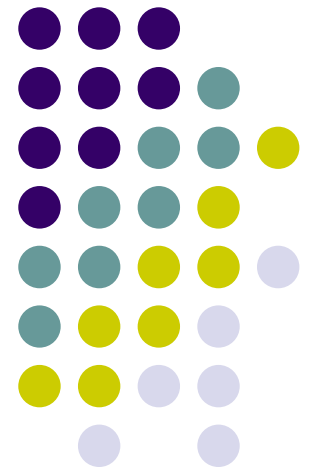
4) **8/22/03: Basin Commission Meeting--**
Commission presented with 5 and 1-year plan; CCC comments. Commission votes on plan.

Interim: TLG, with CCC input, recommends activities to be prioritized for '04 CERCLA request

5) 10/03: EPA uses proposed 1-year plan to establish budget request for '04 CERCLA money.

Technical Leadership Group Update

Citizen Coordinating Council
Meeting
March 19, 2003





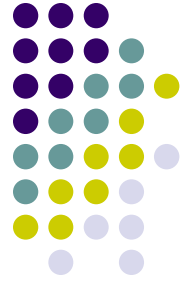
PFTs/Leads (as of 3-03)

- 1) HH Residential: Lead, Rob Hanson (DEQ) 208-373-0290
- 2) HH Recreation: Lead, Anne Dailey (EPA) 206-553-2110
- 3) Lake Monitoring and Education and Information: Lead Phillip Cerner (CDATribe) 208-667-5772
- 4) Stream bank Stabilization: Co leads, Anne Dailey (EPA), John Roland (DOE) 509-329-3581, and Nick Zilka (DEQ) 208-783-5781
- 5) Upper Basin: Lead, Bill Adams (EPA) 206-553-2806 and Luke Russell (DEQ) 208-783-5781
- 6) Water Treatment: Lead, Bill Adams (EPA)
- 7) Biostabilization: Lead, Bill Adams (EPA)
- 8) Basinwide Monitoring: Lead, Anne Dailey (EPA)

PFTs discussed but not yet formalized

- 9) Innovative Technologies: Interim lead, Luke Russell
- 10) Repository Design/development: Interim lead, Mike Goldstein (EPA)

Key Workplanning Dates – *early thoughts*



1) 2/26/03: Commission calls for development of 5 year plan.

Interim: TLG, with CCC input, reviews ROD and LMP to establish breadth, scope of 30-year plan AND develop approach for establishing workplans (5-yr and 1-yr)

2) **5/28/03: Basin Commission Meeting**--TLG present path-forward, approach for developing long-term workplan, seeks Commission approval

Interim: TLG, with CCC input, develop draft 5-year plan

Key Workplanning Dates— *early thoughts, cont'd*



3) 8/01/03: TLG finalizes, distributes draft 5-year plan (allows for 3 weeks of review, CCC comments)

4) **8/22/03: Basin Commission Meeting--**
Commission presented with 5 and 1-year plan; CCC comments. Commission votes on plan.

Interim: TLG, with CCC input, recommends activities to be prioritized for '04 CERCLA request

5) 10/03: EPA uses proposed 1-year plan to establish budget request for '04 CERCLA money.