

TLG CONFERENCE CALL SUMMARY
October 2, 2008

Kenny Hicks (TLG Chair)
Rusty Sheppard
Carrie Holtan
Terry Harwood
Anne Dailey

John Snider
Rog Hardy
Randy Connolly
Jeri DeLange (Note Taker)

This summary provides the salient issues. These notes are intended to capture key topics, conclusions, and next steps and not the nuances of the discussion.

Agenda Items: Discussion of BEIPC Amended Meeting Guidelines (Draft #3)

Kenny Hicks announced the agenda item for TLG discussion. He also asked Terry Harwood about the five-year work plan. Harwood said he is working on it as he did not want to run out of time to send a first draft to the TLG before the October 14 meeting. For the draft one-year work plan, Harwood needs everyone's information by tomorrow. He reminded everyone the day before the TLG meeting is a holiday and he wants to get both draft work plans out by next week, so people have time to review.

Draft #3, Amended Meeting Guidelines Discussion:

Rusty Sheppard – Commented that Kootenai County is generally against amending the meeting guidelines in the first place. They are willing to go with the language in Harwood's first draft, but believe it's an imposition for people to require that technical presentations be provided 3 weeks before a TLG meeting. He also suggested that it may inundate the TLG.

Kenny Hicks – Indicated he was speaking for himself; and said the way the draft is written now all the material needs to be there 3 weeks before a TLG meeting. He stressed that it could get "down to the wire".

Terry Harwood - Reported the word is getting out as he already had one person who wanted to know if they needed to get on the TLG agenda to make a CWA report. He pointed out that someone could be upset the way the language is written now such as the EPA if they wanted to make a presentation, or have a guest speaker (i.e. USGS on flows, etc.).

Anne Dailey – Agreed that it was not a reasonable expectation to have technical presentations prepared 3 weeks in advance 100% of the time.

Carrie Holtan – Said she completely agreed with Harwood's email about the issues with the guidelines drafted previously (Draft #2); and using Harwood's discretion for presentations. She suggested that if technical information is run through the TLG and if outside speakers go through the process properly, there are times when it's appropriate to speak. Holtan pointed out the first statement in the meeting guidelines direct the Executive Director to manage the guidelines. She is in favor of Draft #3 as the Basin Commissioners need to have the technical information beforehand. She also indicated that it's different than a technical data presentation.

Rusty Sheppard - Asked Holtan for an example.

Carrie Holtan – Responded that she would go through the agendas, or talk to Phil Cerna (CDA Tribe) to see his perspective. She thinks the case was when Bill Rust made his presentation.

Rusty Sheppard – Commented that everyone on the TLG had the data 10 years before. Hicks noted that Bill Rust was a TLG rep. and may present technical information. Sheppard stressed it was a reiteration of past data presented. Harwood indicated that he included Bill Rust's information in the board packets.

Carrie Holtan – Indicated the technical information did not go through the TLG.

Terry Harwood – Explained the meeting process: First, he builds the agenda (starting after the previous meeting) to try and get as much data as possible to put into the board packets two weeks before. Then, the Commissioners are able to review the information (i.e. draft work plans, reports, meeting guidelines, etc.) before the meeting. If discretion is needed, then he needs to be given discretion on written documents.

Carrie Holtan – Said the guidelines talk about the Executive Director managing the guidelines, so use discretion.

Terry Harwood – Clarified that if he needs to exercise discretion, he needs to know.

Carrie Holtan – Would say Draft #3 captures everything.

Terry Harwood – Suggested as long as people use discretion, then there is no problem for the Commission. However, if this is an attempt to change the process, then he needs to know.

Anne Dailey – Needs to leave the call early, but only concern is the Executive Director's request for an electronic copy four weeks before as parties may not be able to live up to that.

Additional discussion by TLG members on this topic included the following:

- Submit proposal for review prior to meeting. If TLG wants to look at it, then you need to get copy of the full presentation as soon as possible;
- Controls may stifle anyone doing presentations;
- Basin Commissioners should hear from public;
- 3 minutes for presentation or comment not enough time;
- Original motion may need to go back to Commission; and
- Four weeks, rather than three, for submitting requests for technical information.

Terry Harwood – Will prepare Draft #4 for discussion at TLG meeting.

John Snider – Commented he is not in favor of doing anything to amend the meeting guidelines. For example, if someone comes in with 10 years of data to make a report, then who has the right

to say you cannot make a presentation; or who the BEIPC listens to or not. He feels the guidelines are better left with Harwood and that the process works very well. Snider suggested it would be ludicrous to change the guidelines for the TLG to say who may make a presentation.

Terry Harwood – Explained the TLG could not do so. However, he hopes the reason for changing the guidelines is not to use it as a trump card as it would be shutting down the intent of the open meeting law and free speech.

After further debate, TLG members agreed to put the amended meeting guidelines as an agenda item at the October 14 meeting, and Harwood will prepare another version (Draft #4) to be sent out for review before the meeting. Other issues brought up during the discussion included:

- Draft language for amending the guidelines;
- Motions have to be interpreted and sometimes tweaked;
- It's important for people to have voice;
- Be careful with what amended version is approved; and
- Specify that information sent to the TLG should be in electronic format.

Round Table:

Rusty Sheppard – Nothing to report.

Carrie Holtan – Nothing to report.

Jeri DeLange – Reported the Communications PFT will be meeting at 10:15 a.m. to 4:00 p.m. today at the CDA Library. The BEIPC meeting for November 19 will be held at Centennial Distributing (in their conference room facility) in Hayden. She also announced the Communications PFT will be helping the EPA to sponsor an all-day training session on November 20 (the day after the BEIPC meeting and at the same location). The training is titled, "*Building Trust and Resolving Differences*" and is being provided by EPA and its Community Involvement University. DeLange thanked Andrea Lindsay and Deb Sherbina for their efforts in making the training opportunity possible. (There will be a cap of 40 people). Information on details and registration will be sent out later to the BEIPC, TLG, CCC, and PFT's. Members of the public who are involved or affected by the CDA Basin cleanup are also invited to attend.

Terry Harwood – Asked Holtan to tell Rebecca Stevens thanks for her efforts on a number of issues. Brought up the EPA training on November 20 and said it would be good to fill up the class. He mentioned he asked DeLange to download the CDA Lake monitoring report and make hard copies to give to the County TLG reps. She will also prepare a copy on CD. Harwood said the CDA Tribe is working with the USGS for making a presentation at the BEIPC November meeting. He recently attended a meeting on Homeland Security and hazard mitigation for a plan on Shoshone County levees. However, he is not sure about funding with the economy, but will continue to work on it. Harwood reported on Nick Zilka's project at Pine Creek; and mentioned the Avista portion was done. Now, they are working on opening the channel and putting bridges over the creek. The work on the ground will be done this year and a presentation on the CWA final report will be made next year.

Rog Hardy – Asked Harwood about not supporting the Communications PFT brochure on the BEIPC website.

Terry Harwood – Replied he supports the brochure. However, the brochure will change and be updated, and is meant to be a handout for information. He brought up that Andy Mork (IDEQ) asked him to load the EMF design documents on the website and that some of the files are quite large. Along with other large files, especially those with maps or photographs, he may have a funding problem as he has to pay for storage. These are a few of the reasons why he is concerned.

Kenny Hicks – Suggested using compression software to reduce and limit the size of maps and other large files; and leave the responsibility to the person preparing the document for reducing its size.

Terry Harwood – Indicated he has already been doing this. He noted that Andy Mork needed to work directly with the webmaster because the files were so large. Harwood offered to discuss this further at the Communications PFT meeting.

Randy Connolly – Nothing to report.

Rog Hardy – Raised issues regarding timely minutes and notes; and inquired about the Communications PFT method of email communication by blind cc to PFT members.

Jeri DeLange – Pointed out that TLG conference call notes are up to date. For the Communications PFT, meeting minutes are current and posted to the web. The draft PFT conference call notes for June 30 and September 17 were sent out and will be posted after they are finalized. DeLange explained the Communications PFT members voted to communicate by email with blind cc which is the same method used by the CCC (Citizens Coordinating Council). However, it will be brought up again for discussion at today's PFT meeting.

Rog Hardy – Suggested this method of communications is counterproductive. He will look for the outcome in the PFT minutes after the issue is revisited.

Terry Harwood – Informed everyone he will send out the latest version of the amended guidelines (Draft #4) as soon as possible along with the first drafts of the annual and five-year work plans. He will load the three documents on the laptop and bring the information to the TLG meeting to work on.

Kenny Hicks – Commented the TLG agenda is a tight schedule and that members will need to be efficient with time for the TLG meeting in the morning and the BIF meeting in the afternoon. He will commit to not blending meetings in the future with the TLG if they are cut short on time.

Schedule: The next TLG conference call will be scheduled 10/30/08.

Thank you for your participation.